

Lessons learned from one of New Zealand's most challenging civil engineering projects: rebuilding the earthquake damaged pipes, roads, bridges and retaining walls in the city of Christchurch 2011 - 2016.

## SCIRT and New Zealand Red Cross collaboration workshop facilitation plan

**Story:** SCIRT and Red Cross Collaboration

**Theme:** People and Culture

---

A runsheet created for the initial SCIRT and New Zealand Red Cross collaboration workshop.

This document has been provided as an example of a tool that might be useful for other organisations undertaking complex disaster recovery or infrastructure rebuild programmes.

For more information about this document, visit [www.scirtlearninglegacy.org.nz](http://www.scirtlearninglegacy.org.nz)



This work is licensed under a [Creative Commons Attribution 3.0 New Zealand License](https://creativecommons.org/licenses/by/3.0/).

The authors, and Stronger Christchurch Infrastructure Rebuild Team (SCIRT) have taken all reasonable care to ensure the accuracy of the information supplied in this legacy document. However, neither the authors nor SCIRT, warrant that the information contained in this legacy document will be complete or free of errors or inaccuracies. By using this legacy document you accept all liability arising from your use of it. Neither the authors nor SCIRT, will be liable for any loss or damage suffered by any person arising from the use of this legacy document, however caused.

## Facilitation Plan - SCIRT\_Red Cross

Time	Introductory Session
<p><b>0.00 – 0.10</b> (10 mins)</p>	<p>Tia, Gareth and Vincie – Intro selves &amp; Welcome</p> <p>Purpose of this “Meet &amp; Greet”</p> <ul style="list-style-type: none"> <li>- Why are we here ?</li> <li>- What do we want to achieve in this next hour?</li> </ul> <p>Share overview of how this initiative - Opportunities to collaborate for the remainder of the SCIRT program, came about. Reflect on the wins and opportunities ahead Key points only (5 mins max.)</p> <p><b>Overall purpose:</b> Create a sense of team for this initiative, and in preparation for the upcoming workshop</p> <p><b>Overall objectives:</b></p> <ul style="list-style-type: none"> <li>• Get to know each other</li> <li>• Get to know each other’s organization</li> <li>• Create a team environment for this initiative/project</li> <li>• Start the thinking process, so that they are primed for main workshop</li> </ul>
<p><b>0.10– 0.20</b> (10 mins)</p>	<p><b>Activity 1: Speed Relating</b> Connection exercise (10 mins)</p> <p>Connect with another person not from your organization, that you don’t know.</p> <ul style="list-style-type: none"> <li>• Introduce yourself and your role</li> <li>• Find something that you have in common with them (not working in this building)</li> <li>• Share something that you are proud of having achieved (in either your work or personal life) or something that is important to you</li> </ul> <p>You have 2-3 minutes, a bell will sound then move onto another person to connect. Run for 3 or 4 rounds, or until there is a tangible buzz in the room.</p> <p><b>Purpose:</b> Create a sense of connection and relatedness. Brings people into the “in group”</p>
<p><b>0.20– 0.40</b> (20 mins)</p>	<p><b>Understanding each others organisations</b> (4 mixed groups of 4 or 5, Gareth &amp; Vincie to advise groups)</p> <p>What does SCIRT do and what does the Red Cross do?</p> <p>Key core questions to answer: (on flipcharts), then share answers with whole group.</p> <p>What does your organization do? What is your organization’s purpose? What’s your organization’s strengths? What are the 3 key words that you associate with this organization?</p> <p>Break out into groups – 10 mins to answer questions, 10 mins to share whole</p>

## Facilitation Plan - SCIRT\_Red Cross

	<p>group</p> <p><b>Purpose:</b> Generate understanding of organization and potential alignment of purpose and values</p>
<p><b>0.40– 0.55</b> (15 mins)</p>	<p><b>Reflecting on the first 3 years?</b> With the benefit of hindsight Mix groups again Retrospectively look back and over the last 3 years since the earthquake, Brainstorm the wins, what has been achieved. This will lead into opportunities for your two organizations to work together more collaboratively.</p>
<p><b>0.55– 1.00</b> (5 mins)</p>	<p><b>Wrap up – summary</b> <b>Where to from here:</b> Workshop date and time Any questions?</p> <p><b>Homework:</b> Think about the following questions in preparation for the workshop, jot down your ideas and bring along to the workshop</p> <ul style="list-style-type: none"><li>• In what ways could we have worked together, for mutual benefit to achieve our individual goals more easily?</li><li>• What other opportunities and ideas could have utilized?</li><li>• What opportunities to collaborate remain in the next 18 months?</li></ul> <p>Check in how are people feeling about this initiative</p> <p><b>Purpose:</b> Completes workshop, answers any questions and primes them for the main event</p>